

DRAFT

**PORTILLO HILLS II HOMEOWNERS ASSOCIATION INC  
BOARD OF DIRECTORS  
Special Board Meeting  
March 27, 2020  
Minutes**

Call to Order – President John Fitzgerald called meeting to order at 10:00 am

In attendance via telephone were John Fitzgerald, Robert Lundin, Thomas DeVille, Robert Schaffer, and Kenneth Quast

President Fitzgerald stated that Bob Schaffer has resigned as Treasurer for personal reasons, but he has agreed to remain as a board member.

Secretary DeVille nominated Ken Quast to be the Treasurer with Administrative Assistant Marge Garneau providing him administrative support including the online banking tasks. Vice President Chip Lundin seconded the nomination. The vote was unanimous.

President Fitzgerald advised that since he would not be returning to Green Valley until the fall, he would not be able to go into the bank to sign the new signature cards. Secretary DeVille moved that the following be authorized as bank signatures for the Portillo Hills II HOA banking account at BMO Harris Bank.

Robert Lundin  
Kenneth Quast  
Thomas DeVille  
Margorie Garneau

Vice President Lundin seconded the motion. The vote was unanimous.

President Fitzgerald moved the meeting be adjourned at 10:02 am. Vice President Lundin seconded. The meeting was adjourned.

Respectfully submitted,

Thomas G. DeVille  
Secretary