

**PORTILLO HILLS II HOMEOWNERS ASSOCIATION INC**  
**BOARD OF DIRECTORS**  
**September 12, 2024– 1 pm**  
**Minutes**  
**Las Campanas**

Donna Collins introduced the guest speaker, John Christmann, Structural engineer and home inspector

Call to Order – Donna Collins called the meeting to order at 1:00 PM.

Quorum – Donna Collins noted that 4 board members are in attendance, Dennis Nelson is absent, which is a quorum. There are 11 guests, and administrative assistant Marge

President's report – Donna Collins

Donna noted she sent an update out to the members through email. There are new neighbors, Don and Denise Markley. She awarded the good neighbor award for making our community such a great place to live to Don. She noted that the Firewise certification was accepted. Border patrol chased illegals into our neighborhood recently, so Donna is setting up a key contact system rather than an email. She noted that the Christmas party is at 5 pm on Dec 4<sup>th</sup> at LC. We are trying a new caterer. Denise Markley will chair the committee. She needs some committee members.

Vice President's report – Dennis Nelson – No report

Secretary Report – Jim Reid

Jim reviewed the minutes from April 11, 2024 and noted that at the last meeting he had a conversation with the man from waste management who helped with what we can recycle. Karen moved to accept the minutes, Charles seconded. Unanimous.

Treasurer's report – Karen Baldwin

Financial Report April through August, 2024 - Karen reported budget to date all lot assessments have been received. Discussion was held about financing firewise. It was decided there is a contingency fund with \$805.52 so we can use this for Firewise. If necessary, we can pull the CD interest into the budget to supplement. Net worth: \$9,686.79 Checking; \$51,166.94 CD. Jim moved to accept, Charles seconded. Unanimous.

Committee reports:

1. GVC Representative –Charles Logan, Chair – They haven't met this summer last one the most important thing was there is a website you can go to for access to all their information.
2. A&G Committee – Norm Garneau, Chair – 3 applications for exterior -2 solar which don't need approval. We are having a weed problem. We sent out an email, getting ready to send letters.
3. Crier Editor – Rhonda Stanford – No report

Old Business:

1. Social Committee Chairperson – Denise Markley will chair this committee. Charles moved to accept Denise as Chairperson. Karen seconded. Unanimous.

New Business:

1. Board Member Nominating Committee Needed – Donna Collins
  - a. Three board seats are open: Donna Collins, Jim Reid, Dennis Nelson – The board position is for 2 years.

Announcements

Next Board Meeting is December 12, 2024 at Las Campanas at 2:30 pm; Party December 4<sup>th</sup>.

Visitor Comments - none

Meeting was adjourned at 2:00 pm.

Respectfully submitted,

Jim Reid, Board Secretary