

PORTILLO HILLS II HOA

www.portillohillsii.com

APPLICATION FOR EXTERIOR ALTERATION

EXAMPLES OF HOME EXTERIOR IMPROVEMENTS (but not limited to) requiring pre-approval: Painting (colors)/Deck/Patio Slab/Fence/Gates/Roofing/Drive/Walk addition/Landscaping/Patio Cover/Room or Garage Addition/Retaining Wall/Gazebo/Basketball Backboards/et al. If in doubt, submit your request and an Architectural Committee member will contact you.

APPLICANT:

Name: _____ Date: _____

Street Address: _____ Lot Number: _____

Phone: Home: _____ Cell: _____

E-Mail: _____

NOTE: Exterior alterations commenced without prior approval of the Architectural Review Committee are in violation of the CCRs and are at the homeowners own risk.

INSTRUCTIONS: Give purpose and full details of the proposed changes. If any painting is required, attach a color sample for paint to be used. All structural changes require a plot plan with a detailed to scale drawing of the proposed alteration. Please limit attachments to 8 ½ x 11” and submit in duplicate. PLEASE ATTACH DETAILED PLANS.

Planned Start Date: _____ Planned Completion Date: _____

DESCRIPTION OF CHANGE:

1. Prior to requesting approval the homeowner must review the Portillo Hills II CC&Rs to assure Compliance with guidelines.
2. Prior to starting to build, building permits should be obtained from Pima County. Nothing herein shall be construed as a waiver of Pima County Building restrictions.
3. Notice will be provided to you after acted upon by the Architectural Review Committee. Do not submit originals.
4. Mail or email your application to either:

Norm Garneau
Portillo Hills II HOA
470 S Corte Del Poeta
Green Valley, AZ 85614
520-495-5076

R. Tighe Delany
Portillo Hills II HOA
1070 W. Placita Refinada
Green Valley, AZ 85614
520-625-9510

portillohillsii@gmail.com

DO NOT WRITE IN THIS BOX

Date Received: _____ By: _____

Approved Denied

Comments: _____

Date Processed: _____ Homeowner Notified By: _____ Date: _____

**Note: The homeowner or builder is responsible for obtaining any required city permits and meeting applicable building regulations and setback requirements. Approval of this general request by the Association does not relieve a homeowner or builder of his/her obligation to meet these requirements.*